



## Mobile Phone/Bluetooth Devices Policy

### **RATIONALE**

Mobile phones and bluetooth devices (Spacetalk watches, Apple watches, Fitbits etc) are important modern day communication tools. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed.

### **POLICY STATEMENT**

To ensure that St Joseph's Catholic Primary School provides a safe environment for all members of the school community. Students and staff must know their rights and responsibilities and are expected to comply with the school's Mobile Phone/Bluetooth Device Policy.

The purpose of this policy is to utilise the benefits of mobile phones and Bluetooth devices whilst managing the problems they can potentially cause.

### **GUIDELINES FOR IMPLEMENTATION**

#### ***Student responsibilities:***

- Students are not to bring personal mobile phones or bluetooth devices (Spacetalk watches, Apple watches, Fitbits etc) to school, on school excursions, camps or extracurricular activities unless permission from the Principal has been successfully sought, by parents who have outlined the health, safety or personal reasons that justify the student being in possession of a mobile phone.
- Mobile phones which are brought to school after the permission form has been completed, must be placed in the mobile phone basket at the office each morning and turned off. The student is responsible for collecting the phone at the end of the school day.
- Bluetooth devices such as Spacetalk watches, Apple watches, Fitbits etc must be disconnected from the mobile phone network.
- The school does not accept responsibility for lost or damaged student mobile phones or bluetooth devices.
- Students misusing personal mobile phones or bluetooth devices at school, on school excursions, camps or extracurricular activities or causing a nuisance will be brought to the attention of the Principal.
- In these cases the mobile phone will be retained in the office or with the teacher on duty until it can be collected by a parent.
- The Principal may revoke a student's privilege of bringing mobile phones to school.
- Students have read and understand the [Acceptable Use Agreement Policy](#).

**Staff responsibilities:**

- Teachers and support staff are obligated to attend to the needs of their students.
- Staff mobile phones can remain switched on and may be used in emergency or critical situations and to assist in monitoring student medical needs.
- Staff mobile phones should not be used for personal communications during class time.
- Should a staff member need to be contacted during such times, that contact must be made through the main office.
- Staff have read and understand the [Acceptable Use Agreement Policy](#).

**Parent responsibilities:**

- Ensure students are aware of this policy and procedures for having mobile phones or bluetooth devices at school, on school excursions, camps or extracurricular activities.
- Parents have read the [Guidelines for Parents/Carers/Residential Guardians on the Acceptable Use of Technology in CEDWW Schools](#)

Reviewed March 2022



# St Joseph's Primary School

*"All Things For God"*

## MOBILE PHONE/BLUETOOTH DEVICE PARENT CONSENT FORM

I \_\_\_\_\_ give permission for my child,  
\_\_\_\_\_ to take the mobile phone mentioned below to and  
from school.

I have discussed the above policy with my child and they are aware of the need to hand  
the phone in at the office each morning and collect it each afternoon.

Reason:

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Parent's signature \_\_\_\_\_

Student's signature \_\_\_\_\_

Principal's signature \_\_\_\_\_

Date \_\_\_\_\_

STUDENT	
CLASS	
PHONE (MODEL)	
PHONE NUMBER	
DESCRIPTION e.g cover, colour	